



MODS Project Management Initiative

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Navigator Management Partners LLC

MODS Progress Review – 2004 April 22



Project Management Initiative

Navigator Management Partners LLC

- Working with both MODS project & Aluminizing project
- Carrie Lewis
 - April 1st → end of May: Project Management Consultant
- Abiye Lakew
 - May 3rd → Oct. 31st: Project Administrator

Project Management Initiative

Objectives with MODS Project:

- Time management
- Resource management
- Cost management
- Issue and Risk Management

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Time Management

- Use Microsoft Project for planning
 - MODS remaining tasks and work effort
 - MODS previous tasks and work effort
- Use Microsoft Project for capturing actual work effort
 - Weekly or bi-weekly timesheets to capture actual effort toward workplan tasks
- Produce Variance Reports (Planned vs. Actual work effort)

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Resource Management

- Use Microsoft Project resource pool for evaluating resource workload
- Develop staffing plan from MODS remaining tasks and planned work effort

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Cost Management

- Consolidate and track planned cost and actual cost for both materials and labor
- Produce Variance Report (Planned vs. Actual costs)

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Issue and Risk Management

Issues:

- Develop and facilitate appropriate process for communicating and resolving issues

Risks:

- Identify risks and document plan to manage risks
- Develop and facilitate appropriate process for communicating and updating risk management plan